C O N C O R D I A   U N I V E R S I T Y

Faculty of Engineering and Computer Science

Minutes of meeting no. 85-5

of the

Engineering and Computer Science Faculty Council

held

Friday, 18 October 1985

Present: M.N.S. Swamy (Chairman); Professors O. Ahmad, B. Ashtakala,
J. Atwood, A.E. Blach, R. De Mori, M. Douglass, A.K. El-Hakeem,
P.P. Fazio, D. Feldman, H.K. Ha, J.F. Lindsay, H.J. McQueen, H.B.
Poorooshasb, T.S. Sankar, S. Sarraf, R. Shinghal, T. Stathopoulos, G.D.
Xistris; P. Bourassa (Secretary); R. Martin (Registrar's representative);
M. Fiore, C. Lisio, E. Tuccinardi (ECSA); I. Menzies (GSA)

Absent with apology: T.D. Bui, T. Radhakrishnan, C.Y. Suen, Z. Jirkovsky

Visitor: Joy Carroll (The Concordian)

Motion   1.   Council unanimously adopted a motion to approve the published
85-5-1   agenda.

Motion
85-5-2

Motion 3. Council unanimously adopted a motion to approve the minutes of
85-5-3   meeting 85-4 with the addition of the following to Motion
          85-4-8:

          1a) Under 4.1 B.Eng. Core, the second sentence should read:
              "Add; 3 credits in complementary studies chosen from a
              list to be approved by Council upon recommendation of the
              Social Aspects Committee".

      4. Recommendation of changes in criteria for nominating student
         representatives.

         Since there was no motion ready to be presented on this sub-
         ject, Council proceeded to the next item on the Agenda.

      5. Restructuring of Senate and Standing Committees of Senate.

         5.1 Membership of the Senate
         Dr. Douglass submitted to Council a draft motion which, after
         discussion, was presented as follows:

Motion   The Engineering and Computer Science Faculty Council
85-5-4   recommends to the Senate that the new Composition of the
          Senate be as follows:

          The Rector
          The three Vice-Rectors
          The four Faculty Deans
          The Dean of Graduate Studies
          The Associate Vice-Rector Academic (Research)
          Twelve Professors from the Faculty of Arts & Science
          Four Professors from the Faculty of Commerce & Administration
          Four Professors from the Faculty of Engineering & Computer
              Science
          Four Professors from the Faculty of Fine Arts
          Four Undergraduate Students from the Faculty of Arts &
              Science
          Two Undergraduate Students from the Faculty of Commerce &
              Administration
          Two Undergraduate Students from the Faculty of Engineering &
              Computer Science
          Two Undergraduate Students from the Faculty of Fine Arts
          Three Graduate Students chosen as follows:
              One from a Diploma Program
              One from a Master's Program
              One from a Doctoral Program
          with no two graduate students being from the same Faculty.

          Adopted, 20 for, 0 against, 1 abstention

Motion
85-5-5

Council unanimously adopted the following motion:

The Engineering and Computer Science Faculty Council recommends to the Senate that no replacement be made on the Senate when the position of Dean of Graduate Studies is merged with Assoc. Vice-Rector, and that the Senate from that time on be composed of the remaining forty-six (46) persons.

It was noted that student representation, which presently stands at 32.2% and would be reduced to 24.5% under the proposal described in Doc US-85-6-D7, would amount, under this proposal, to 27.7% when the Senate has 47 members and to 28.3% when its membership is reduced to 46.

Motion
85-5-6

Council unanimously adopted a motion recommending to the Senate that Article 37 be amended to read as follows:

The following administrators will be non-voting members of Senate:

> The University Registrar
> The Dean of Students
> The Director of Libraries
> The Director of the Computer Centre
> The Assistant Vice-Rector, Academic

5.2 Membership and Functions of Standing Committees of Senate

It was noted that the requirement - that all members of Senate Committees be currently members of Senate would put heavy demands on the time of Senators who may have to participate in the work of two or more committees in addition to their contribution to the operation of the Senate and their other functions in the University. This requirement may also preclude the presence on the Committees of the specialists who are best qualified to debate the particular questions to be studied by the committees.

Motion
85-5-7

Hence, Council unanimously adopted the following motion:

The Engineering and Computer Science Faculty Council recommends to the Senate that, with the exceptions of the Steering Committee and the Appeals Committee, membership of the Senate Sub-Committees be not restricted to Senators.

5.2.1 Steering Committee

5.2.1.1 Membership

Motion
85-5-8

The Engineering and Computer Science Faculty Council 85-5-8 recommends to the Senate that the Senate Steering Committee include two Faculty Deans in addition to the proposed

membership; it was also recommended that the words "not from the same Faculty" be added after "Two undergraduate students". Adopted unanimously.

5.2.1.2   Mandate

Motion
85-5-9

The Engineering and Computer Science Faculty Council recommends to the Senate that the first paragraph under "Mandate" on page 3 of Doc US-85-6-D8 be replaced by the following:

- submit the agenda for Senate meetings;

- provide resolutions and recommendations as submitted by Faculty Councils and the Board of Graduate Studies;

- provide appropriate documentation and draft resolutions on reports and recommendations arising out of different Committees of the Senate in a form permitting effective debate.

Adopted unanimously.

5.2.2   Academic Planning Committee

5.2.2.1   Title:

Motion
85-5-10

The Engineering and Computer Science Faculty Council 85-5-10 recommends to the Senate that the title proposed for this committee be amended to read:

Academic Planning and Priorities Committee

Adopted unanimously.

5.2.2.2   Membership:

Motion
85-5-11

The Engineering and Computer Science Faculty Council 85-5-11 recommends to the Senate:

a)   that the words "Two Deans" in par. 4.1 of Doc US-85-6-D8 be replaced by "Two Faculty Deans";

b)   that the words "not from the same Faculty" be added after "Two undergraduate students".

Adopted unanimously.

5.2.2.3   Mandate:

Motion
85-5-12

The Engineering and Computer Science Faculty Council 85-5-12 recommends to the Senate that the words "and priorities" be added in par. 4.2 of Doc US-85-6-D8:

a) after the word "development" in the first sub-paragraph under the word "Mandate";

b) after the word "planning" in the second sub-paragraph;
c) after the word "development" in the fourth sub-paragraph.

Adopted unanimously.

5.2.3   Academic Programmes Committee

5.2.3.1 Membership:

Motion
85-5-13

The Engineering and Computer Science Faculty Council recommends to the Senate that the membership of this Committee be made up as follows:

The Assistant Vice-Rector, Academic-Chair;

One Assistant, Associate or Vice-Dean with the most direct responsibility for academic programmes from each Faculty;

One faculty member from each Faculty;

Two undergraduate students not from the same Faculty;

One graduate student;

The Registrar or his delegate.

Adopted unanimously.

5.2.3.2 Mandate

Motion
85-5-14

The Engineering and Computer Science Faculty Council recommends to the Senate that the proposed mandate of this Committee be amended as follows:

a) the first and second sub-paragraphs under 5.2 to read:

- coordinate all activities pertaining to curricula of new programmes;

- study the academic and resource implications of proposals for new programme curricula and for major modifications to existing curricula particularly with respect to duplication of efforts within the University and make appropriate recommendations to Senate;

b) the third sub-paragraph to remain unchanged;

c) the fourth, fifth and sixth sub-paragraphs to remain unchanged;

d)   the seventh (and last) sub-paragraph to read:

- make any recommendations to Senate <u>with respect to</u> <u>academic programmes</u> that it judges approriate.

Adopted Unanimously.

5.2.4   <u>Research Committee</u>

5.2.4.1 Membership:

Motion
85-5-15

The Engineering and Computer Science Faculty Council recommends to the Senate that the membership of the Research Committee be made up as follows:

Associate Vice-Rector, Academic-Chair;
Four Faculty Deans or their delegates;
One faculty member from each Faculty;
Two graduate students not from the same Faculty;
The Director of Research Services.

Adopted unanimously.

5.2.4.2 Mandate

Motion
85-5-16

The Engineering and Computer Science Faculty Council recommends to the Senate that the mandate of the Research Committee be expressed as follows:

- identify current research issues and challenges in government, industry and the community and propose ways and means of responding to these challenges at various levels in the University;

- study and make recommendations to Senate concerning the research priorities and development in the University and the administration of such research;

- study the operation of existing research programmes in the University, ensure their coordination, and make appropriate recommendations to Senate;

- study the recommendations of the Board of Graduate Studies regarding the research based graduate programmes and make recommendations to Senate for implementation;

- carry out other tasks as may be required of it by Senate.

Adopted unanimously.

5.2.5   <u>Academic Services Committee</u>

5.2.5.1 Membership

Motion
85-5-17

The Engineering and Computer Science Faculty Council recommends to the Senate that the membership of the Academic Services Committee be made up as follows:
Vice-Rector, Services-Chair;

Four Faculty Deans or their delegates;
One faculty member from each Faculty;
Two undergraduate students not from the same Faculty;
One graduate student;
The Director of Libraries or his delegate;
The Registrar or his delegate.

Adopted unanimously.

5.2.5.2 Mandate

Motion
85-5-18

The Engineering and Computer Science Faculty Council recommends to the Senate that the proposed mandate of the Academic Services Committee be amended as follows:

a) the first and second sub-paragraphs under 7.2 to read:

   - make recommendations to Senate concerning the academic orientation and priorities of support services in particular the Libraries and the Computer Centre;

   - review periodically the policies and situations of the support services, in particular the Libraries and the Computer Centre;

b) the last three sub-paragraphs to be left unchanged.

Adopted unanimously.

5.2.6   Appeals Committee

Motion
85-5-19

The Engineering and Computer Science Faculty Council 85-5-19 recommends to the Senate that the membership and mandate of the Appeals Committee be left as described in Section 8 of Doc US-85-6-D8.

Adopted unanimously.

5.2.7   Constitution of Senate Committees

Motion
85-5-20

The Engineering and Computer Science Faculty Council makes the following recommendations to the Senate concerning the constitution of Senate Committees:

a) The first paragraph of Section 9 of Doc US-85-6-D8 should be deleted: the Council's recommendations on this subject are embodied in Motion 85-5-7 above;

b) the second paragraph should be amended by inserting the words "the faculty members of" between "elected by" and "Senate" in the second sentence;

c) the last three paragraphs should remain as they presently stand.

Adopted unanimously.

5.2.8   Ex officio members

Motion
85-5-21

The Engineering and Computer Science Faculty Council expresses its agreement with the last sentence of Section 2 of Doc US-85-6-D8, stating that "the Chair and Vice-Chair of Senate are ex officio members of all Senate committees".

6. Other Business

No other business was discussed.

7. Motion to adjourn

Motion
85-5-22

Council unanimously adopted a motion to adjourn.